## Patient Portal Initial Login Instructions

Welcome to the SGCMH Patient Portal!

Below are the steps for logging into your Patient Portal account for the first time.

- 1. You will receive an email from **noreply@meditech.cloud** which contains a web link to the new portal login screen click on **Click here to sign in.**
- 2. Your temporary user ID, and your temporary password will be auto populated for you, click **Sign in** (Do not remove the temporary credentials).
- 3. Enter your new logon ID, new password twice; then select two security questions from the list, and type in your answers to the questions.

	Ste. Genevieve County Memorial Hospital	Log Off
Please select a new Logon II	) and Password. Also define the Security Questions to activate your user.	
Change Logon ID and Pas	sword	
Logon ID must: • Contain no fewer than 6 • Contain no more than 40 Password must: • Contain no fewer than 8 • Contain no more than 15 • Contain no fewer than 1 • Contain no fewer than 1 • Contain no fewer than 1	character(s) character(s) character(s) character(s) numeric character(s) uppercase character(s) special character(s)	
New Logon ID	AmbtestBrenda77	
New Password	•••••	
Confirm New Password	•••••	
Date of Birth (MM/DD/YY)	05/13/1958	
Security Question	In what city (full name of city) was your Mother born ?	~
Security Question Answer	Ste. Gen	
Security Question	In what city (full name of city) were you born ?	~
Security Question Answer	Ste. Gen	
		Continue _

## 4. Click Continue.

5. The SGCMH Patient Portal User Agreement will appear. Please read before accepting.

Please call the SGCMH Patient Portal Help Desk at 573-883-7745 for assistance.

## Thank you! The SGCMH Patient Portal Team